



Office Use Only - Student ID

**1. Please write the name of the programme/course you wish to study and preferred start date as advertised**

**2. Place of study:**

- Raumanga   
  ASB Centre, Kensington   
  Future Trades, Dyer Street  
 Bay of Islands (Kerikeri)   
  Rawene   
  Kaitaia   
  Kaikohe   
  Kawakawa  
 Auckland   
 Online   
 Extramural   
 Other

**3. Print your full legal name**

Family name: \_\_\_\_\_  
 First name(s): \_\_\_\_\_  
 Preferred first name: \_\_\_\_\_

**4. Have you studied at NorthTec before?**

Yes  No

If you answered "Yes", what was your student ID Number (if known)

**5. Have you previously enrolled at NorthTec under another name, or are you known by another name?**

Please detail:

**6. Date of birth**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
day		month		year			

**7. Gender:**

Male  Female

**8. NZQA or National Student Number:**

-- (if known)

**9. Address and contact details**

**Permanent Postal Address:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

Home Email: \_\_\_\_\_

**10. Citizenship and Residency:** Tick the box which best describes your citizenship or permanent residency status.

- New Zealand Citizen  
 New Zealand Permanent Resident  
 Australian Citizen or Permanent Resident living in New Zealand  
 Other Please specify if "other" \_\_\_\_\_

*(For students with dual citizenship, specify the country of citizenship on the passport used to enter New Zealand.)*

**11. Ethnicity:**

**A. What ethnic group(s) do you belong to? Tick up to 3 groups that you have a family connection to:**

- |  |                                       |  |
|--|---------------------------------------|--|
| <input type="checkbox"/> European/Pakeha or New Zealand European (111) | <input type="checkbox"/> Fijian (361) | <input type="checkbox"/> New Zealand Maori (211) |
| <input type="checkbox"/> Other Pacific Islands (371)                   | <input type="checkbox"/> Samoan (311) | <input type="checkbox"/> Chinese (421)           |
| <input type="checkbox"/> Cook Islands Maori (321)                      | <input type="checkbox"/> Indian (431) | <input type="checkbox"/> Tongan (331)            |
| <input type="checkbox"/> Other Asian (414)                             | <input type="checkbox"/> Niuean (341) | <input type="checkbox"/> Other _____             |
| <input type="checkbox"/> Tokelauan (351)                               |                                       |  |

*Please specify if "Other Pacific Islands", "Other Asian" or "Other".*

**B. If stated New Zealand Maori, which Iwi do you identify with?** \_\_\_\_\_

**12. Emergency Contact Details:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Post Code: \_\_\_\_\_

Phone: Daytime: ( ) \_\_\_\_\_

Evening: ( ) \_\_\_\_\_

Mobile: \_\_\_\_\_

Relationship: \_\_\_\_\_

**13. Are you currently (this year) a NORTHTEC STAFF MEMBER?** Yes  No **14. Payment Details****Payments of fees must be enclosed with returned enrolment form to secure your place. Post to Private Bag 9019, Whangarei 0418.****Please refer to the Refund Policy.** Fees available on request for International Students.**Option A - Payment by the following method is enclosed:** Cheques for the amount of \$ \_\_\_\_\_ made payable to NorthTec.  Cash \$ \_\_\_\_\_ (in person only). **Raumanga Only** Bankcard/Visa/MasterCard (delete what is not applicable) for the amount of \$ \_\_\_\_\_Card number  Expiry Date \_\_\_\_ / \_\_\_\_**Option B - Full payment is not enclosed as my fees are paid by:** StudyLink (please attach authority) Name of Employers/Sponsor \_\_\_\_\_

Address Employer/Sponsor \_\_\_\_\_

Order No# \_\_\_\_\_ (attach proof)

**15. STUDENT DECLARATION**

**Privacy** - NorthTec collects and stores information from this form to comply with the requirements of the Ministry of Education and other Government agencies. The information is also used for internal processes such as student selection, surveys, marketing and administration. Information about students may be supplied to, and sought from, other educational organisations for the purpose of verifying academic records and providing information on student progress. When required by law, NorthTec releases information to Government agencies. You will find details of the agencies that may be supplied with information in the NorthTec Registration Guide.

In signing this Registration Form you authorise such disclosure on the understanding that NorthTec will observe the general conditions governing the release of information, as set out in the Privacy Act 1993 and the Post-compulsory Unique Identifier Code of Practice. You may see any information held about you and amend any errors in that information. To do so, contact the Registry.

Please note that your name, date of birth and residency as entered on this Registration Form will be included in the National Student Index, and will be used in an Authorised Information Matching programme with the New Zealand Birth Register. For further information please see <http://www.nsi.govt.nz/ima>

**Fees** - In signing this Registration Form you undertake to pay all fees as they become due, and to meet any late fees and collection charges associated with debt recovery. NorthTec's policy on withdrawal and refund of fees may be obtained from the Registry.

**Rules** - In signing this Registration Form you undertake to comply with the statutes, regulations, rules and policies of NorthTec. (Refer to [www.northtec.ac.nz](http://www.northtec.ac.nz))

**Health and Safety** - In signing this Registration Form you undertake to disclose, prior to enrolment, all health information that might affect your ability to complete the programme or the health and safety of yourself or others. If you do not disclose all relevant information staff will be unable to advise you appropriately and you may enrol on a programme that you are unable to complete.

**Declaration - I declare that to the best of my knowledge all the information supplied on and with this Registration Form is true and complete.****I agree to abide by the conditions described above, and I consent to the disclosure of personal information as described above.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For further information or a registration form, please contact Enquiries and Enrolments on Freephone 0800 162 100.

NorthTec reserves the right to cancel or postpone any course for any reason.

NorthTec does not warrant that these courses/programmes are suitable to any individual student and their particular requirements.

Each prospective student should make their own investigation as to whether the course/programme is suitable for their requirements.

Fees differ for International Students.

Fees must be paid in full either personally or your employer before the commencement of your study.

**OFFICE USE ONLY****This form is to be used only if the programme is classified as Adult Education Community (ACE) and has a 'G' MoE**Date received: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Funding Source  23 MOE  03 FCR  02 INTERNATIONALInput into Artena: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Invoice no # \_\_\_\_\_  EANSI Number Applied for:  Letter sent/given Phoned to confirm 

Enrolment: